**This form is to be signed by all participants who will have a physical presence during the production (on behalf of the advertiser, the advertising company, the production company, the sub-contractors, the partners and the employees) with the objective to prevent the spread of the Corona virus COVID-19.**

**On behalf of the Production Company:**

Duly Represented by:

**Participant Details:**

First and Last Name:

Home Address:

Employer:

National Insurance:

Specialty:

Place:

Because I will have a physical presence during production and I will interact with other production Participants, I, who undersign the present document, agree to…

1. I accept to follow faithfully and consistently all measures regarding the health and safety protocols that are being enforced in all phases of the production (pre-production / shooting / post-production), according to the corresponding legislation requirements regarding the containment of spreading of Corona virus COVID-19.
2. I acknowledge that the above mentioned measures have been communicated to me through the [PRODUCTION PROCEDURES PANDEMIC PROTOCOL](https://www.culture.gov.gr/el/Information/SitePages/view_announcement.aspx?nID=4283) (henceforth 4P) issued by the Greek Ministry of Culture on 14/05/2020, a copy of which is attached as ANNEX A and which I have read carefully. In case of probable 4P update, and following corresponding notification by the Production Company, I agree to continue upholding the updated version of 4P.
3. I am aware that throughout production duration, a Health Supervisor will be assigned, who will have the power to check and enforce compliance with 4P to every production Participant and I accept that, within the framework of guaranteeing maximum protection for all of us, it is possible that I will undergo to medical examinations and questioning regarding sensitive personal data, for the purpose of controlling possible suspected covid-19 case in the production workspace. These sensitive personal data will not be processed, stored or shared to any third party.
4. More generally according to 4P, I accept probable modification of my work methods, if that is judged necessary by the Health Supervisor, such as spatial modification, remote working, and any other change deemed necessary for the health protection of all Participants.
5. 5. If my specialty requires the use of any equipment, then I will make sure that it is disinfected where possible.
6. If due the nature of my work, I need to have close physical contact with other Participants (e.g., make-up artist, actors in case of continuous shootings, etc.) provided that I will be asked to by the Health Supervisor; I agree to abide any foreseen quarantine during the shootings, for the period deemed necessary.
7. In case I detect that either a security and health protection measure, as contained in 4P and explained by the Health Supervisor is violated, or anyone involved in the production violates the measures and generally disregards the instructions and orders of the Health Supervisor, I will immediately and without delay report the incident to the Health Supervisor and the Production Manager. Furthermore, I maintain my right to report said incident to the appropriate Public Authorities.
8. In case I come in contact with a suspected covid-19 case, either throughout the production or outside the workspace, I agree to follow all the necessary measures determined by the Health Supervisor based on corresponding laws, in order to protect all Participants involved and reduce/eliminate the danger of transmitting the virus among us, as well as get in touch with the National Public Health Organization ([ΕΟΔΥ](https://eody.gov.gr/)), in order to notify the rest of the parties involved, or others who contacted the infected parties.
9. I explicitly declare that I will handle all above matters with absolute discretion and confidentiality.
10. In case the production is postponed, cancelled or interrupted due to the appearance of (suspected or confirmed) COVID-19-infected case, that terminates my contractual agreement with the production company; the following will be in effect:
11. The production company will owe my agreed compensation up to and including the day when the postponement/cancellation/interruption of the production occurred.
12. All Production Participants we refrain from demanding positive and consequential loss or damage from any other Production Participants.
13. The above terms are in effect temporarily until the lifting of the measures intended to suppress the transmission of coronavirus COVID-19, and are in addition to any contractual agreement, which I have with the Production Company, under the auspices of the applicable labor laws og Greece.

The present, having been read in its entirety, is ascertained, agreed upon and valid for all productions where I will maintain physical presence.

Participant Full Name On behalf of the Production Company

Signature Signature

Date

DATE: 14/5/2020

EXTREMELY URGENT

HELLENIC REPUBLIC

MINISTRY OF CULTURE & SPORTS

OFFICE OF GENERAL SECRETARY OF MODERN CULTURE

POSTAL ADDRESS: MPOUMPOULINAS 20-22

POSTAL CODE: 10682 ATHENS

TEL: 213.132.2619

Email: [secgenmodern@culture.gr](mailto:secgenmodern@culture.gr)

**SUBJECT:** **DIRECTIONS FOR SAFE FILMING PROCEDURES**

Subject to: 6/5/2020 directions by the National Committee for the Protection of Public Health.

Following the above, we inform you:

The COVID-19 Pandemic in our country has shown significant recession but the danger of local resurgence is always existent, as well as the probability of a new pandemic wave. The return to the new normalcy will happen in small steps, based on the safety of the community and the protection of individual health. It’s not easy to predict till when the measures, that have been announced, will be in effect. It will depend on both the Greek epidemiological data, as well as on the international ones, and on how the epidemiological curve will develop.

The present document is based on directions and recommendations by the Committee of Specialists for COVID-19 of the Ministry of Health and provides directions for safe filming procedures.

* Filming can begin again on the 18th of May, if the epidemiological curve allows it and in accordance to the epidemiological data of our country.

1. **Film Locations:**

* Closed spaces will have to be aired efficiently. As for air conditioning, only air conditions with open air flow are allowed.
* In closed spaces disinfection should be done using a chlorine solution 10:1, that is 9 parts of water and 1 part of chlorine, before and after each filming. This includes also hygiene spaces (restrooms). For surfaces that may be destroyed by using sodium hypochlorite, one may use ethanol with 70% content. Special emphasis should be given to surfaces that are frequently touched, such as door handles, light switches, handrails etc.
* In filming locations and rehearsal locations etc., there should always be disinfectant with alcohol content 70%.
* In restrooms, hygiene rules should include the following:
* Good ventilation
* Toilet seat cover should always be lowered before flushing.
* The use of single-use paper or plastic toilet seat covers is advisable.
* There should always be running water, soap, paper towels and a trash can with a foot pedal.
* Wherever possible, there should be light sensors or foot-operated switches (for example for the faucet, the soap dispenser).
* Hand-dryers should not be used.
* In waiting lines, distances of 1.5 meters are needed.
* The use of face masks is recommended (the masks need not be specialized surgical masks).
* In case faucets have not been used for a long time, it is recommended to let hot water run for five minutes before first use.
* Showers should not be used.
* There should be enough space in locker rooms and dressing rooms, and clothing changes should happen only when absolutely necessary. In case the space is not big enough for everybody, it should be used in alternate or other available spaces should be added as dressing/locker rooms. Personal clothing should be locked safely away.

1. **Shooting**

* The rule of spacing of 1.5 meters is in effect in open spaces and 2 meters in closed spaces.
* The use of protective non-surgical masks or visor is recommended during rehearsal and the use of alcoholic disinfectant (content 70% alcohol) to everyone during shooting except for the actors that play in every scene.
* Special care should be given to medically vulnerable people.
* Whoever appears to have symptoms of disease should immediately vacate the area while wearing a mask.
* All equipment to be used should be disinfected in the manner suggested by the manufacturer, before being brought into the shooting area.
* If during rehearsal or shooting the scene requires touching, the actors that are participating are obliged to disinfect their hands before and after their scene, and the touching should be very brief. Also, scenes where one actor has to touch the face of another actor should be avoided.
* Regarding costumes, wigs, make up etc.:
* They should only be used by the artists that are wearing them and the artist should get dressed alone without assistance.
* Personal clothing should be kept locked (see above) and the costumes should be kept in separate covers.
* Costumes should be steam cleaned before and after use.
* The crew in the costume department, hairdressing etc. should also have sufficient work space so that the 1.5-meter distancing can apply.
* Ideally the artists should put on their own make up. If that is not possible, the makeup should be applied using personal make up set for each artist, keeping at the same time the directions for personal safety. The makeup station should be cleaned after each use. It is extremely important that each makeup set be apart from the other. In practice, nothing should be shared.
* Ideally, hairdressing items should, also, not be shared.
* Professional hairdressers, makeup artists, costume designers etc. should wear gloves (they should change and use a different pair for each artist) and non –surgical masks each time they take care of the appearance of an artist. In case the artist chooses to take care of his/her own appearance, the above professionals will have a consultant role, keeping social distancing.
* During shooting, only absolute necessary crew should be present. As far as possible, shooting should happen within a flexible time-table, so that there is no crowding.
* For easier contact-tracing, it is recommended to keep a record of the names of those entering and exiting rehearsals, as well as of the existence of possible symptoms.
* Temperature measurement is not recommended, since it is not effective as a means of control of the virus spread.
* Used cloth non-surgical masks should be placed in plastic bags, should be washed at 60O Celsius and should be ironed.
* Food breaks should be done in a space where the safe distancing of at least 1.5 meters can be applied, as well as all hygienic rules. The space, tables and chairs should be disinfected before each use. Food should come in individual portions, covered in plastic wrap. The food should be delivered by personnel that wears protective equipment (gloves, mask) and in a way so that no queues are created. Water, soft drinks etc. should be delivered in individual sealed packages. After the meals, the trash should be placed in special water proof containers and be thrown away.
* Vehicles that carry personnel should be disinfected daily, before and after transportation.
* It is recommended that auditions are done via teleconferencing or video.

The above rules are indicative; they cannot cover all possibilities and are to be applied along with any other general measures that are in effect. For this reason, there should be constant review of any relative developments within the website of the National Organization of Public Health at the link: <https://eody.gov.gr/neos-koronaios-covid-19/>.

All people involved should display personal responsibility in protecting themselves and other people. In particular, production companies should protect their employees and display individual judgment in taking additional measures if needed, in accordance to the particulars of a specific space or shooting.

Additional details may be published in a relative ΚΥΑ (Common Ministerial Derective) that may follow.

General Secretary of Modern Culture

Nicholas Giatromanolakis